

**Dogwood Task Force Minutes**  
**4:30 p.m. Tuesday October 27, 2015**  
**Town Hall Conference Room**

**Attending Committee Members:** Jim Connors, Keith Lilly, Sam Williams, Maureen McGrath, Shirley Ruff, Tom Craney, Michael Fletcher, Dan Dwyer

First item of business was to elect a Chairman. Michael Fletcher was elected to be Chairman of the Task Force after he volunteered to serve in this capacity.

Keith Lilly volunteered to take minutes of the meetings.

Next on the agenda was setting a meeting schedule:

- If the Council Room is not available, we may use another location such as meeting room at All Saints Church which was offered.
- Time of meeting consensus of group was evening.
- Would like to schedule monthly meetings a quarter in advance.
- Michael will set up a schedule for the monthly meetings with the Town.

There was a lot of discussion on how to achieve our purpose of gathering data from the citizens of Southern Shores regarding the following issues the Task Force has been charged with by the Council.

- **Vehicular and pedestrian safety**

Need links on Town's website for Land Use, Bicycle Plan from October 2014

Are there statistics for accidents?

What has been reported as safety problems on these roads?

Will this Task Force be addressing the biggest problem of cars using the roads as a cut through?

What is the actual volume of traffic on Dogwood?

- **Future street improvements**

Need links on website for Town Engineer's Road Rebuild Policy.

Jim volunteered to get information from the Town on road standards and has offered to summarize it for the group.

- **Long Term Maintenance of and along South & East Dogwood Trails**

What are the triggers for road maintenance?

This is part of what Jim will be summarizing for the group.

Group posed a lot of questions and ideas

- Definition of multiuse path versus sidewalk – multiuse path was recommended years ago. Would like to see documents on that.
- What does the Town Council need now.
- What do people in Southern Shores perceive the issues to be.
- Are there things that have to be done based on laws and requirements
- Questions on what are the actual right-of-ways on South & East Dogwood.
- Bring in people to do briefings so that the members of the Task Force can understand Town's road policies.
- How to interact with the community to do an assessment
- How will public input be obtained? Various methods – surveys, open meetings
- Both Michael and Dan have experience with creating surveys
- Is there a need to change anything? It was agreed that doing nothing could be an option.

The Task Force Committee members will communicate by email for meeting notices and disseminating information to each other. Any discussions will be part of an open meeting. Maureen will research this to clarify by the next meeting. In the email header, use the words Task Force.

Michael asked that any issues, ideas, questions, needs be emailed to him prior to the next meeting.

***Next meeting will be in November*** – tentatively the week before Thanksgiving. Tuesday evenings around 5-5:30 was an acceptable time for the group. Michael will work with the Town to get the meeting scheduled.

The attending public was given an opportunity to ask questions.

The meeting was adjourned at 6:00 p.m.